

The Banking Law Journal

EDITORIAL GUIDELINES

The Banking Law Journal, published by Thompson Media Group LLC, is the leading banking law journal in the United States.

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Established in 1889, *The Banking Law Journal* is a national subscription publication that comes out 10 times per year. *The Banking Law Journal* covers topics of interest to in-house bank counsel and bank compliance officers as well as other senior executives involved with the banking industry and attorneys in private practice. Recent articles have analyzed legal issues related to secured transactions, consumer lending, state regulation, international transactions, letters of credit, financial privacy and security, safety and soundness, money laundering, negotiable instruments, payment systems, trust services, e-payments, bank mergers, and the practice of banking law.

The *Journal* is completely written by outside authors, primarily lawyers. It has a “Bankruptcy for Bankers” column, a “Technology, Law, and Banking” column, a “Directors’ Perspective” column, and a “Banking Briefs” column; we welcome thoughts that lawyers might have on other columns that could appear regularly.

Articles should be, at a minimum, approximately 2,500 words or so in length, including endnotes; longer articles – including much longer articles – are welcomed.

We accept articles that have not been previously published. However, authors and columnists may reproduce their articles and columns, and place them on their Web sites, with attribution to and after publication in the *Journal*.

Any banking law topic may be appropriate for an article for the *Journal*, and any perspective may work.

An article may discuss a transaction or matter in which the author has been involved so long as the author clearly discloses the involvement to the editor and includes a reference to that involvement in the author's bio.

In all instances, it probably is best to run an idea by the editor before beginning to write; that way, we will not accept other articles on the same topic from someone else (unless perhaps the second author comes at the topic from a different angle).

All articles must be submitted via e-mail in Word, as an attachment. All charts, graphs, and tables should be typed or professionally typeset and must be submitted via e-mail.

Articles should not use extensive endnotes. Do not put citations in the text; rather, use endnotes only.

Articles should include a clearly written short author biography, author address, direct phone and fax numbers, and e-mail address. Authors should provide a two or three sentence summary of the article.

Articles should be written in neutral, third-person voice. “You,” “I,” “We” and similar terms will be changed. “This article” is discouraged.

Articles must appear as continuous prose, with full sentences. Outline format must be converted to ordinary paragraphs with transitional sentences. Authors’ internal headings should not be relied on as the sole means of making points or transitions.

First reference to any persons should include full names. Authors are responsible for verifying correct spelling and titles. First references to entities should include the entity’s full title, followed by the acronym (if any) that will be used throughout the rest of the article, in parentheses.

Excessive use of quotation marks should be avoided. They should not be used when referring to a few ordinary words of a speaker or writer. They are appropriate for coined phrases, but only those that are unfamiliar, and only on first reference.

Please let us know if you have any other questions on contributing to the *Journal*, or if you would like to discuss a particular topic in greater detail.

Thanks for your interest!

For further information, please contact Steven A. Meyerowitz, the Editor-in-Chief of *The Banking Law Journal*. He may be reached at:

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